

BETHANY CHRISTIAN TRUST

APPLICATION FOR EMPLOYMENT – PART 1



- Please fill in this form by printing in black ink or typing
- Applicants may contact us for an application form in an alternative format
- Full application pack available online www.bethanychristiantrust.com

POST APPLIED FOR

SECTION A – PERSONAL DETAILS

First Name(s)	Surname
Address	Telephone
	Mobile
	E-Mail
Postcode	National Insurance Number

SECTION B – SECURITY

Have you been previously been convicted of any offenses? Please select one: YES NO
If YES, there will be an opportunity to discuss this further during the interview.

SECTION C - OTHER

Have you ever used services of Bethany Christian Trust e.g. Bethany House? YES NO
Which Services Dates

SECTION D – REFERENCES

Please give two people who can provide references (one of whom must be your **present or most recent employer**, the other must be your **Minister or a member of your church leadership team**).
 If you do not wish us to contact your referees at this stage, please tick here

Current or Most Recent Employer	Character Referee
Name	Name
Address	Address
Postcode	Postcode
Telephone	Telephone
Email	Email
In what capacity do they know you:	In what capacity do they know you:

SECTION F – EQUAL OPPORTUNITIES MONITORING

Bethany Christian Trust ensures that all applications are treated fairly and without unacceptable prejudices influencing decisions in order to achieve equality of opportunity in employment for all. In order to monitor the effectiveness of this policy, all applicants are asked to **complete all parts** of this form. The information will be used for monitoring purposes only.

Please complete all sections below by placing a tick or by providing further information where appropriate

GENDER

Male	Female
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AGE

under 18	18-21	22-25	26-35
36-45	46-55	56-65	over 65

MARITAL STATUS

Single	Married	Widowed	Separated/Divorced	Other
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DISABILITY

Under the Equality Act 2010, you are regarded as having a disability if you have an impairment which has substantial long term effect on normal day to day activities. Please tick the appropriate box:

Disabled Not Disabled Decline to Specify

As a Disability Confident employer, we will ensure that a fair and proportionate number of disabled applicants that meet the minimum criteria for this position will be offered an interview.

Please tick 'yes' if you wish to be considered under the Disability Confident scheme (and meet the definition of having a disability in the Equality Act 2010). YES

Do you have any special requirements if attending for an interview?

ETHNIC ORIGIN

Individuals should decide which of the listed categories they most closely associate themselves with, having regard to their ethnic or cultural background

White

English / Welsh/ Scottish/
Northern Irish/ British Irish
Gypsy or Irish Traveller
Other White (please state)

Mixed

White and Black Caribbean
White and Black African
White and Asian
Other mixed Ethnic (please state)

Asian/ Asian British

Indian
Pakistani
Bangladeshi
Chinese
Other Asian (please state)

Black/ African/ Caribbean/ Black British

African
Caribbean
Other (please state)

Other Ethnic

Arab
Other (please state)

RELIGION/ BELIEF

Individuals should decide which of the listed categories they most closely associate themselves with, having regard to their religion or beliefs.

Agnostic	Christian - Brethren	Hinduism
Atheist	Christian - Anglican	Islam
Buddhist	Christian – Methodist	Judaism

Christian – Orthodox	Christian – Pentecostal	Shintoism
Christian – Protestant	Christian – Presbyterian	Sikhism
Christian – Roman	Christian – Reformed	Taoism
Catholic Christian - Baptist	Christian – Other	Other Not Specified
	Confucianism	

SEXUAL ORIENTATION

Individuals should decide which of the listed categories they most closely associate themselves with.

Bi-sexual	Gay	Heterosexual
Lesbian	Decline to specify	

OTHER

Where did you first see this post advertised?

Are you eligible to work in the UK? YES NO

Are you related to an existing employee or service user within Bethany Christian Trust YES NO

Name _____ Unit _____

DATA PROTECTION

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process. By signing the application form, we assume that you agree to the processing of any sensitive personal data in accordance with our registration with the Data Protection Information Commissioner.

SIGNATURE

I confirm that the above information is truthful to the best of my knowledge. I understand that providing false or misleading information will disqualify me from selection or, if appointed, may result in my dismissal.

Signature _____ Date _____